

68303 Application Content

Application packages shall contain the following information:

(a)

Applicant /Site Coordinator Information:(1) The applicant's name, address, and phone number. (2) The site coordinator's name, address, and phone number, if it is different from the applicant's. Also attach resume of the applicant's site coordinator. (3) A certified copy of a resolution adopted by the governing authority of the applicant agency that authorizes a representative (by title) to act on behalf of the applicant agency to sign documents such as contracts, disbursement requests, as well as assure compliance with applicable state statutory and regulatory requirements. (4) A certified copy of a resolution adopted by the governing authority of the applicant agency that specifies the authorized loan amount for the applicant agency. (5) Applicant's relationship to the project site. (6) Description of local government or agency's activities and responsibilities. (7) Current property owner's name, addresses and phone number. (8) List technical support personnel (by classification) who will be working on the project. (9) A letter requesting consideration for available loan funds with the signature of the applicant/authorized representative.

(1)

The applicant's name, address, and phone number.

(2)

The site coordinator's name, address, and phone number, if it is different from the applicant's. Also attach resume of the applicant's site coordinator.

(3)

A certified copy of a resolution adopted by the governing authority of the applicant agency that authorizes a representative (by title) to act on behalf of the applicant agency to sign documents such as contracts, disbursement requests, as well as assure compliance with applicable state statutory and regulatory requirements.

(4)

A certified copy of a resolution adopted by the governing authority of the applicant agency that specifies the authorized loan amount for the applicant agency.

(5)

Applicant's relationship to the project site.

(6)

Description of local government or agency's activities and responsibilities.

(7)

Current property owner's name, addresses and phone number.

(8)

List technical support personnel (by classification) who will be working on the project.

(9)

A letter requesting consideration for available loan funds with the signature of the applicant/authorized representative.

(b)

Project/Site Information: (1) Proposed location of the remediation work, including a legal description of the property boundaries and assessor's parcel number(s). (2) Description of current project site use. (3) Project description of overall areas impacted and Statement of Work. If the treated groundwater is to be

returned to aquifers, the application shall include a list of public water systems that use the affected aquifers as sources of drinking water, and the means by which the applicant shall inform those water systems of the project. (4) Brief analysis of engineering/project alternatives considered and an explanation of why the proposed project description was chosen. (5) List of previous uses of the project site. (6) Applicant's prior experience in implementing similar groundwater remediation projects. (7) Applicant's ability to obtain the necessary permits if treated groundwater is reused for drinking water supply. (If the treated groundwater is to be directly used for drinking water supply, then the applicant must comply with the requirements of the Department of Health Services and seek the appropriate permits.) (8) Information regarding the impacts that the project site conditions or the proposed response actions may have on: the geological features of the project site; land use planning; public health and safety; the local population and housing in the vicinity of the project site; water quality; air quality; traffic and transportation; ecological and biological resources; energy and mineral resources; noise levels; public service systems and utilities; local aesthetics; cultural resources; and recreation. The proposed groundwater remediation project must comply with the California Environmental Quality Act (CEQA) in accordance with section 21000- 21178 of the Public Resources Code and the State CEQA guidelines (14 CCR 15000-15387). (9) A proposed project timeline with dates that show the beginning and ending date for the various phases of work identified in the Statement of Work.

(1)

Proposed location of the remediation work, including a legal description of the property boundaries and assessor's parcel number(s).

(2)

Description of current project site use.

(3)

Project description of overall areas impacted and Statement of Work. If the treated groundwater is to be returned to aquifers, the application shall include a list of public water systems that use the affected aquifers as sources of drinking water, and the means by which the applicant shall inform those water systems of the project.

(4)

Brief analysis of engineering/project alternatives considered and an explanation of why the proposed project description was chosen.

(5)

List of previous uses of the project site.

(6)

Applicant's prior experience in implementing similar groundwater remediation projects.

(7)

Applicant's ability to obtain the necessary permits if treated groundwater is reused for drinking water supply. (If the treated groundwater is to be directly used for drinking water supply, then the applicant must comply with the requirements of the Department of Health Services and seek the appropriate permits.)

(8)

Information regarding the impacts that the project site conditions or the proposed response actions may have on: the geological features of the project site; land use planning; public health and safety; the local population and housing in the vicinity of the project site; water quality; air quality; traffic and transportation; ecological and biological resources; energy and mineral resources; noise levels; public service systems and utilities; local aesthetics; cultural resources; and recreation. The proposed groundwater remediation project must comply with the California Environmental

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(9)

A proposed project timeline with dates that show the beginning and ending date for the various phases of work identified in the Statement of Work.

(c)

Financial Information/Project Costs: (1) Supporting documentation concerning source of loan repayment, including but not limited to annual financial operating statements. (2) Information on existing bank loans and other types of debt, including names of bank officers and officials and contact information as appropriate. Provide documentation indicating the ability of the applicant to repay the loan and to obtain conventional financing absent a loan under this program. (3) An ordinance or resolution committing a source or sources of funds for repayment. The ordinance or resolution shall contain language equivalent to the following: "The (name of agency) hereby dedicates the following source of revenue (list source or sources) for repayment of any and all groundwater remediation loans on the project (identify the project name) to be funded through the Groundwater Remediation Loan Program." (4) Estimate of project costs.

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(4)

Estimate of project costs.

(d)

Any further information or documentation deemed necessary by the Department to determine the credit worthiness of the applicant or the applicant's ability to secure and repay the loan.